**Sponsor Services and Credit Recognition Requirements**

As an additional provision the Organization agrees to provide Ontario Creates with the following Sponsor Services as required.

**Items required BY ONTARIO CREATES**

Ontario Creates shall receive a prominent partner/sponsor credit on materials for the Project, and in paid advertising, press releases, publicity and promotional material for the Project. Please complete with dates in blank spaces below. It is the responsibility of the Organization to make arrangements for delivery of all items and information requested below.

**Recognition on Printed Materials: (Applicant must include at least one of the following)**

Welcome Letter \_\_\_\_\_ (Delivery Date) \_\_\_\_\_\_\_\_\_

Program book or catalogue sponsor listing \_\_\_\_ (Delivery Date) \_\_\_\_\_\_\_\_\_

Print Advertisement \_\_\_\_\_ (Delivery Date) \_\_\_\_\_\_\_\_\_

Promotional Brochure or Flyers \_\_\_\_\_ (Delivery Date) \_\_\_\_\_\_\_\_\_

**Recognition on Web Communications*:* (Applicant must include at least one of the following)**

Website Banner/Logo \_\_\_\_\_ (Delivery Date) \_\_\_\_\_\_\_\_\_

 E-Bulletins \_\_\_\_\_ (Delivery Date) \_\_\_\_\_\_\_\_\_

Ontario Creates Website Hotlink \_\_\_\_\_ ­ (Delivery Date) \_\_\_\_\_\_\_\_\_

Indicate format: EPS \_\_\_\_\_ JPEG\_\_\_\_\_ TIFF \_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REQUIRED FIELD FOR ALL ARTWORK/SPONSORSHIP MATERIALS:**

**ORGANIZATION MUST PROVIDE DETAILED TECHNICAL SPECFICATIONS** either in the space provided here oras a separate pdf or word document (to be uploaded to the Supporting Documents section of the online application) with instructions and technical requirements for artwork design, layout and uploading (example: Image colour or black and white , size and bleed for print materials, type of digital format (JPEG, TIFF).

**PLEASE SPECIFY THE TYPE OF FILE REQUIRED (E.G. TIFF, JPG ETC.)**

If the artwork can be uploaded via an FTP site:

Provide FTP URL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ User Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you use IE as an FTP client, you can click on the link below.

**(REQURED INFORMATION) Organization Contact for Art Direction:**

Name of contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ONTARIO cREATES Speaking Opportunities: (provide possible dates)**

Opening Remarks: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Panel Participation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Speaker Bio and materials required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ONTARIO cREATES Event Attendance:**

Number of Ontario Creates Complimentary Passes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_